**Parent Handbook Acknowledgment Form**

**Dear Parent(s)/Guardian(s),**

Welcome to St. Paul Lutheran Preschool and Child Care Center LLC! We are excited to have your child in our care. To ensure that we all have a clear understanding of the policies, guidelines, and expectations, we kindly ask that you review the Parent Handbook.

Please complete and sign this acknowledgment form to confirm that you have read and understood the contents of the handbook.**Parent/Guardian Information**

* **Parent/Guardian Name(s):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Child’s Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please check the box below to confirm:**

☐ **I have read the Parent Handbook in full.**

☐ **I understand the policies and procedures outlined in the handbook.**

☐ **I agree to adhere to the guidelines and expectations described in the handbook.**

☐ **I understand the center's hours of operation, tuition fees, and payment procedures.**

☐ **I am aware of the health and safety policies, including the center’s emergency procedures and required immunizations for enrollment.**

☐ **I understand the communication methods used by the center and agree to keep my contact information up-to-date.**

**Signature of Parent/Guardian:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thank you for taking the time to read through the handbook. If you have any questions or need clarification, please feel free to reach out to us at 540-465-2393 or splick@shentel.net.**